



**LIBRARY BOARD OF TRUSTEES MEETING AGENDA
WEDNESDAY, OCTOBER 16, 2019
4:00 P.M.**

**Downtown Reno Library
301 S. Center Street
Reno, NV 89501**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT www.washoecountylibrary.us; and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR tgaston@washoecounty.us. WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

Administration
301 South Center Street
P.O. Box 2151, Reno, Nevada 89505
(775) 327-8341
www.washoecountylibrary.us

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
- 3) Approval of Meeting Minutes
 - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of September 18, 2019
- 4) Old Business
 - a. *Informational:* Knitting and Crochet Groups Update by Trustee Parkhill
- 5) New Business
 - a. *For Possible Action:* Approval to Close All Libraries at 5 pm on November 25, December 24, and December 31, 2020 as noted on the 2020 Library System Closure Calendar
 - b. *Informational:* Presentation by Dr. Marlene Ribori Summarizing the Process and Outcome of the Leadership Training
 - c. *For Possible Action:* Discussion and Approval of Evaluation Metrics Presented by Library Director Evaluation Adhoc Committee
 - d. *For Possible Action:* Determination if Library Board of Trustees to Stand Together or Petition Individually Against MacMillan Publishers for the Embargo on Ebooks for Libraries
 - e. *For Possible Action:* Acknowledgement of Library Budget Report
- 6) Reports
 - a. Library Director's Report
 - b. Downtown Reno Library Report
 - c. Monthly Technology Report
 - d. Collections Update
 - e. Youth Services and Library Events Report
 - f. Maker Services Report
 - g. Tacchino Expenditure Update
 - h. Board Task Report
- 7) Staff Announcements - Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.
- 8) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person
No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops
- 10) Adjournment

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, SEPTEMBER 18, 2019
4:00 P.M.**

The Board met in regular session at the Sierra View Library, 4001 S. Virginia Street, Reno, NV 89502

Chair Holland called the meeting to at 4:00 pm.

1) ROLL CALL

Board Members Present: Amy Ghilieri, Wayne Holland, Zanny Marsh, Jean Stoess

Board Members Absent: None

County Staff Present: District Attorney Herb Kaplan

Public Present: Wendy Urruty

2) PUBLIC COMMENT

None

3) APPROVAL OF MEETING MINUTES

a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF AUGUST 21, 2019

On motion by Trustee Stoess, seconded by Trustee Ghilieri, motion which duly carried, the Board approved the meeting minutes from August 21, 2019. All in favor, none opposed.

Trustee Parkhill arrived at 4:01 pm

4) OLD BUSINESS

None

5) NEW BUSINESS

a. PRESENTATION OF CERTIFICATE OF APPRECIATION TO VOLUNTEER THOMAS FEENEY

Director Scott presented the Certificate of Appreciate to Mr. Feeney.

6) REPORTS

a. LIBRARY DIRECTOR'S REPORT

Director Scott answered questions and briefly discussed agenda items presented in the Library Director's Report included in the Board Packet.

b. SIERRA VIEW LIBRARY REPORT ON PROGRAMS, ACTIVITIES AND OPERATIONS

Branch Manager Sarah Jaeck provided a PowerPoint presentation full of pictures focusing on programming and outreach. She stated that numbers are similar to last year and highlighted the following:

- Grow Young Readers Strategic Initiative:
 - 450 programs including pilot of Baby Lapsit Story Time and Toddler Times with over 5,000 attendees
 - 70 outreaches including more focus on monthly Headstart and Pre-K Storytime outreaches with almost 1,600 attendees.
 - 786 library cards issued
- Community Hub Strategic Initiative:
 - Duncan-Traner Library continually provides a safe place for after school and includes partnership programming such as Cultural Diversity Day, Community Helper Day and Trunk or Treat.
 - Sierra View Library provides meeting room access and has opened up work spaces throughout the branch as well as hosting Do It Yourself Clinics and Bi-annual hosting of the Financial Series.
- Express Creativity Strategic Initiative:
 - Held Lego Camps, STEAM Camp
 - After school STEAM and Art programs
- Know Your Community:
 - Featured Day of the Dead and the PRIDE month displays in the branch.
 - VR has been popular over the summer and continuing into the fall.
 - Teen: Hosting Game On for patrons to play on the Playstation and will be hosting a live Fortnite program this fall for teens.
 - Staff has worked hard to hit area back to school events since August and have attended 10 of 12, made 950 contacts and issued 220 library cards.

c. **MONTHLY TECHNOLOGY UPDATE**

A written report was passed out prior to the beginning of the meeting. There was no discussion on this agenda item.

d. **COLLECTIONS UPDATE**

Collections Manager Debi Stears presented a PowerPoint presentation updating the Board on the costs of ebooks and physical materials. Additionally, she outlined the history of ebooks purchases to include emerging issues with the five main publishers purchasing policies and the impact it is starting to have on library systems across the nation.

Ms. Stears provided a brief report on the emerging trends she is seeing for the Sierra View Library. This information was included in her PowerPoint presentation.

e. **YOUTH SERVICES AND LIBRARY EVENTS UPDATE**

Youth Services and Library Events (YSLE) Manager Beate Weinert introduced Mela Garcia and Jen Cole from Sierra View Library to present the Youth Services and Library Events update.

Ms. Garcia and Ms. Cole presented the PowerPoint presentation included in the packet. They explained this presentation is adapted to fit each outreach and provides information on library resources. They provided detail to most resources included in the slides for the Trustees to have a better understanding of the resources and access available to library card holders. They also provided stories and updates on recent programs and outreaches done by Sierra View Library staff.

YSLE Librarian Judy Hansen informed the Board that the survey discussed at the last meeting had gone out to over 2,500 Summer Reading Program participants and that they planned on sending it out again. Ms. Hansen noted some information on the most current preliminary results and initial comments included in the email attached to the YSLE report in the packet.

Upon questioning by the Board, Ms. Weinert stated the Library System is looking at strengthening bonds with local organizations so that when partnering for events, both the Library and the organization are benefitted through the promotion of that event.

f. **TACCHINO TRUST UPDATE**

Director Scott noted no expenditures for August and the Library System is awaiting Capital Improvement Project determination for next fiscal year for the Sparks and Northwest Reno Library updates.

g. **BOARD TASK REPORT UPDATE**

Director Scott noted the combination of several items, to include:

- Dr. Rebori visit with the Leadership Training update (October 2019).
- The Security Update will be reported in November 2019.
- Children's card is waiting for the completion of library card signup.
- Metrics tasks are being postponed to May 2020 so the Library can provide a full year's report.

Upon questioning by Chair Holland, Trustee Parkhill requested the Knitting/Crochet update be added to next month's agenda as he received more information and has more research to conduct before bringing it back.

7) **STAFF ANNOUNCEMENTS**

Assistant Library Director Joan Dalusung noted that hosting a (National Library Association) conference of this nature takes a large amount of staff involvement. She noted key contributors to include: Kristin Ryan, John Crockett, Brenda Owens (registration chair), Andrea Tavener, Nancy Keener and team (technology), and John Andrews (conference logo). She stated that the conference runs Sunday and Monday and the libraries will remain open with creative staffing schedules so staff can attend. She invited the Board to attend the conference and let them know the schedule was available on the website.

8) **PUBLIC COMMENT**

Tom Feeney thanked the Board for acknowledgement.

9) **BOARD COMMENT**

Trustee Stoess requested October 2019 Board meeting to include an agenda item for discussion regarding the Board taking a stance against the MacMillan embargo (discussed during the Library Director's and Collections Reports) together rather than opposing it as an individual. She said the Trustees would have time to fully review the information presented between now and then. She also stated the Nevada Independent (John Ralston's digital

ITEM 3a

newspaper) provide terrific coverage throughout the state for the Drag Queen Story Time at Sparks Library and suggested they be added to the media list for next year's event.

Vice-Chair Marsh requested to agendaize the Library Director evaluation at the October 2019 Board meeting. She volunteered herself and Trustee Parkhill to create an adhoc committee to work together between now and the October meeting to determine the metrics that they will be recommending for the Board to adopt at the October 2019 meeting. Trustee Parkhill agreed to join the adhoc committee created for this task.

Chair Holland stated that in review of the Bylaws, they state that the Board approves the Library Budget; however, the County actually provides the Library budget. Discussion of this item resulted in the Bylaws to be changed from "approved" to "acknowledged" in the 2020 update and Director Scott will be presenting budget information to the Board in the October 2019 Board meeting. He also requested that the Board Task report include a regular update on where the Library System is at in the process for preparing to renew the 2024 Tax initiative

10) ADJOURNMENT

Chair Holland adjourned the meeting at 5:41 pm.

WASHOE COUNTY LIBRARY

2020 CLOSURES

January 1	Wednesday	New Year's Day	All libraries closed
January 20	Monday	Martin Luther King, Jr. Day	All libraries closed
January 21	Tuesday		North Valleys closed
February 17	Monday	President's Day	All libraries closed
February 18	Tuesday		North Valleys closed
May 21	Thursday	Staff Day*	All Branches open at 2 pm
May 25	Monday	Memorial Day	All libraries closed
May 26	Tuesday		North Valleys closed
July 2	Thursday		Spanish Springs closed
July 3	Friday	Independence Day-Observed	All Libraries closed
July 4	Saturday	Independence Day - Actual	All Libraries Closed
September 7	Monday	Labor Day	All libraries closed
September 8	Tuesday		North Valleys closed
October 29	Thursday		Spanish Springs closed
October 30	Friday	Nevada Day Observed	All libraries closed
November 11	Wednesday	Veteran's Day	All libraries closed
November 25	Wednesday		Spanish Springs closed
November 26	Thursday	Thanksgiving Day	All libraries closed
November 27	Friday	Family Day	All libraries closed
December 10	Thursday	Staff Day*	All branches open at 2 pm
December 24	Thursday		Spanish Springs closed
December 25	Friday	Christmas Day	All libraries closed

NOTE: **Senior Center is closed*
***All libraries will close at 5:00 p.m. on November 25, December 24 and December 31, 2020: approved by the Library Board of Trustees on 10/16/19*

TO: Washoe County Library Board

FROM: Jeff Scott, Library Director

RE: Discussion and Approval of Evaluation Metrics Presented by Library Director Evaluation Adhoc Committee

DATE: October 16, 2019

Background: At the September 2019 Library Board Meeting, an Adhoc committee was formed to create solid evaluation metrics for the Library Director Evaluation. With the upcoming evaluation, here is an overview of Director Scott's 2018-2019 Accomplishments as well as a summary of what is coming up next.

2018-2019 Accomplishments

- Community Court at Downtown Reno Library (March 2019) (Community Hub)
- Expanded Year-Round Kids Kafe Sparks, North Valleys and Duncan-Traner (Community Hub) (October, 2019)
- Renovation of Downtown Reno Library (May 2019) (Community Hub)
- Downtown Reno Library Seven Day Service (January 2019) (Community Hub)
- Installation of a decorative cap at Downtown Reno Library to preserve exterior wall and help promote the library (June 2019) (Community Hub)
- Key Card Access at eight libraries (October 2018) (provide after hour reservations and access without staff intervention) (Community Hub)
- Online Room Reservation (2019) (public can now reserve rooms online) (Community Hub)
- Hosted Early voting and voting for 2018 elections (Community Hub)
- AED Machines provided at eight branches (2019) (Community Hub)
- NARCAN with staff training by Ridgehouse at eight libraries (2019)(Community Hub)
- Nevada Library Association President Term started 2019 (Know Your Community)
 - o Developed an advocacy plan with increased visits from NLA to the Nevada State Legislature
 - o Advocated for permanent Nevada State Library Funding (funding increased \$422,000)
 - o Advocated for school librarian mandates at the Nevada State Legislature
 - o Protected School Librarian positions by advocating for all that they do
 - o Will be hosting the 2019 Nevada Library Association conference in Downtown Reno November 3-4, 2019
- Launched VR Pilot Program (Fall 2018) (Express Creativity)
- Opened the Quad Makerspace (August 2018) (Express Creativity)
- 3D Printer Custom Printing (August 2019) (Express Creativity)
- Washoe County Manager's Choice Impact Award for Early Literacy Programming (October, 2018) (Growing Young Readers)
- NACO Awards for The Quad and Kids Café free lunch at libraries (April 2019) (Grow

Young Readers/Express Creativity)

- United Way Board Member, Nevada Reading Coalitions received Pacesetter Award for early literacy work by Campaign for Grade-Level Reading Organization (2019) (Grow Young Readers)
- Partners with Nevada Reading Coalition for Summer Reading Sign-ups in 2019 (Grow Young Readers)
- Explorer Brochure published quarterly (Summer, Fall, Winter, Spring) All of the library activities in one booklet (Grow Young Readers)
- New Computer Classes (Express Creativity)

What's Next

- Automated Materials Handler installation at Sparks and South Valleys Libraries (December 2019)
- Jail Library Services (Ongoing)
- Book Bike/ Bookmobile Services (Possible pilot at Incline)
- New Five Year Strategic Plan (2021-2026)
- New Fundraising Strategy (2020)
- Feedback Loop With Public (2020)
- Leadership Team Retreat (2020)
- Increased Recognition for Staff Member Contributions (2020)
- Diversity Service Team (2020)
- Sparks Library Renovation (2020)
- Northwest Library Renovation (2020)
- New North Valleys Library (On Washoe County CIP Plan 2021-2025)
- 2020 Census Support (2020)
- 2020 Early Voting and Voting Location (2020)

Recommendation and Suggested Motion: That the Board discuss and approve evaluation metrics to be used for future evaluations of the Library Director.



Many Washoe County Library System patrons have discovered the library's e-books in the past few years. We have had a 117% increase with our online check-out of e-books exceeding that of our busiest branch every month. On a national scale, there is an increase in e-book and downloadable audiobooks usage. Patrons are discovering the ease of use and versatility of e-books provided by their local libraries. We are glad to provide such a convenient way to read to our patrons.

However, to provide our patrons with this material, costs have increased dramatically. Whereas the average book reader may pay anywhere from \$10 to \$25 for a new release book, libraries are often paying four times that to provide e-book access for our patrons. Furthermore, we often can't keep the book after a number of check-outs or time period. When we provide access for e-books we are paying for a license for access and do not own the content. This is true of most digital content. While our physical books follow the First Sale Doctrine (dictates that when a library in the United States purchases a physical copy of a book the library can lend it to users again and again), digital materials are mostly licensed, more expensive, and ephemeral.

This problem is only worsening with the recent changes planned by MacMillan. Starting in November, MacMillan will only allow libraries to purchase a single copy of an e-book for two months. This means that the authors you have come to know and love will not be as available. For instance, we will only get a single copy of the next Nora Roberts book to be released in November. To the 89 people who are already waiting for a single copy, maybe three of them will be able to read it before the end of the year.

Other titles include:

Jay-Z: Made in America by Michael Eric Dyson

The Killing Light by Myke Cole (the thrilling conclusion to the Sacred Throne trilogy)

Lastly, many people use e-books for their accessibility features. Screen text can be made larger to read and accessibility options on tablets and phones allow books to be read to patrons. With these restrictions, these books will not be available to our patrons.

I wanted to make you aware of the impact on our tax paying library users and let you know where you can provide feedback. To find out more information on this and to provide your comments please visit <https://ebooksforall.org/>



Washoe County Library System

Budget Review

2019-2020

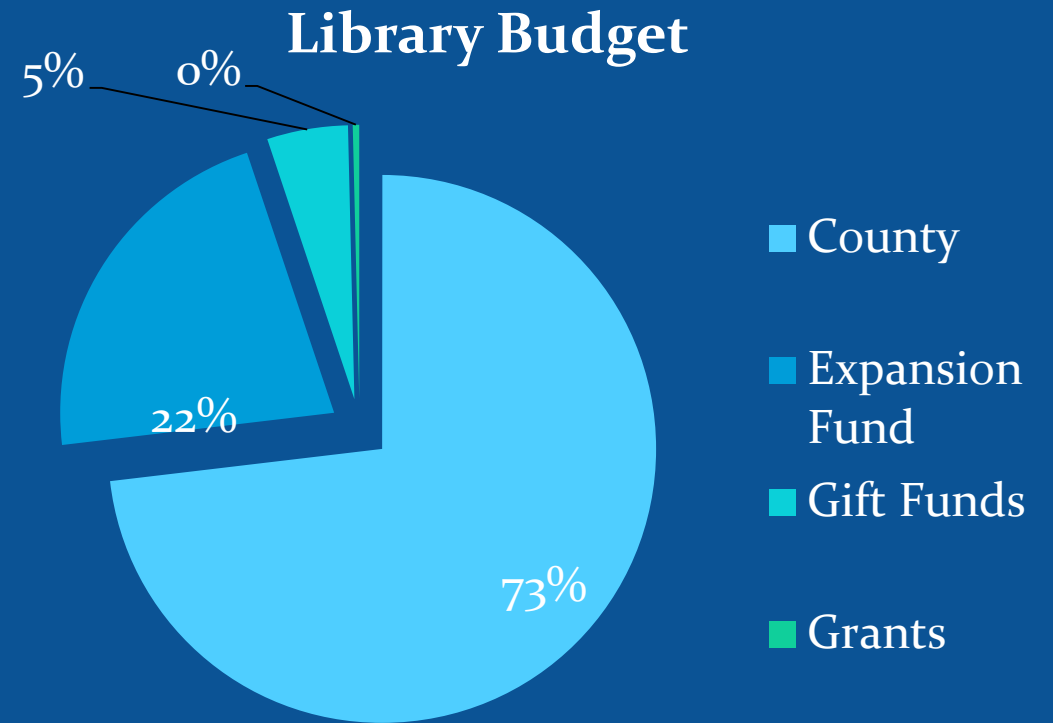
Connect

Gather

Explore

Budget

- **Funding Sources for Library**
 - **County: \$9,814,805.59**
 - Source=General Fund
 - **Expansion Fund: \$2,915,554.90**
 - Source=Special Property Tax
 - **Total Budget: \$12,730,360.49**
 - **Other Sources:**
 - **Gift Funds: \$640,116.17**
 - **Friends, Donations, Endowments, Non-profits, Wishing Wells**
 - **Grants:**
 - \$10,000 LSTA Early Literacy Manipulatives
 - \$22,000 LSTA Collection Development

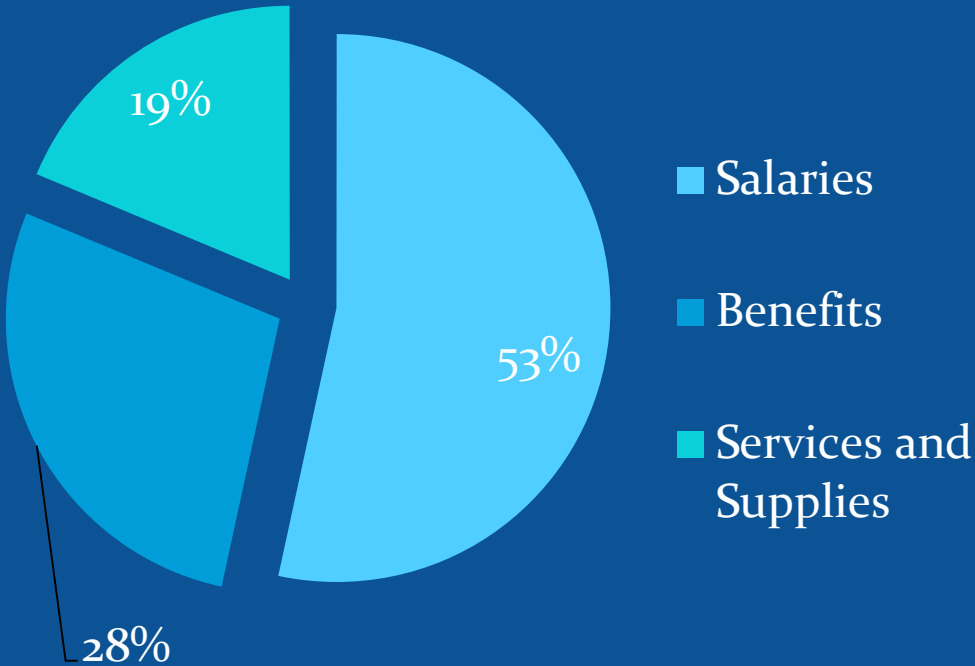


Budget

- Budget Expenditures

- Salaries \$6,871,590.76
- Benefits \$3,587,854.43
- Services and Supplies \$2,408,747.30

Library Budget



Budget

- **Budget Priorities:**
 - New North Valleys Library \$10m
 - Renovation of Sparks and Northwest Libraries \$400,000
 - Children's Bathroom for Downtown Reno \$215,000
 - Furniture, Fixtures, and Equipment update \$200,000
 - Increase Collection Development Funds (goal to hit 10% of total budget)

Budget Items 2019-2020

- Library Services and Technology Act (LSTA)
Grant Proposal: (UP to \$100,000):
Book/Bike/Make Mobile
- Automated Materials Handler Update from MK
Solutions: December 2019
- Jail Library Services (Possible):
 - Look at Grants/Donations/Standards
 - Establishment of Partnership
Library/Research in Progress
- Expansion Tax Increase 2019, possible
\$100,000 increase/possible distribution:
 - Collection Development: \$30,000
 - Youth Programming: \$10,000
 - Travel and Training: \$30,000
 - Technology: \$10,000
 - Establish Courier Services: \$30,000



Thank you!

Connect

Gather

Explore

TO: Washoe County Library Board
FROM: Jeff Scott, Library Director
RE: Library Director's Report
DATE: October 16, 2019

NLA Conference Preparation

We are just a few weeks away from the Nevada Library Association Conference. Washoe County Library staff have been getting this set-up with Joan Dalusung as the Conference Chair. We have a full Exhibitor floor, the hotel rooms have been booked (we have hit our 80% threshold to receive a discount on the conference), and we anticipate 125-150 librarians in attendance. I am very appreciative our Assistant Library Director Joan Dalusung and the Washoe County Library team in putting this together.

Kids Café Will Include School Intersession

Our successful award winning partnership with the Food Bank of Northern Nevada will include Washoe County School District Intersession time. On top of Summer break, we will now include, Fall, Winter, and Spring break for free meals for children at local libraries.

Library Explorer Brochure Funded/Fundraising Continues

PIO and Resources Manager Andrea Tavener has secured over \$8,000 towards the printing of the quarterly Library Explorer brochures. She has developed a plan for a fundraising and space in the brochure starting January 1, 2020.

Give the Gift of Reading Kicks Off in November

Our annual fundraiser for children's books kicks off again in November. Last year, we raised over \$30,000 towards new children's books for the library collection. One generous patron pledged a \$10,000 match if we reached \$10,000 and we did it!

Construction at Downtown Reno October 7-11

During the asbestos abatement at Downtown Reno, it was discovered that part of the ceiling underneath the circulation desk was unfinished. This resulted in further construction in October to repair the ceiling and install new lighting in that area.

Washoe Impact Awards October 17

Washoe County Library System was awarded a Washoe Impact Award for our early literacy program last year. As a result, we are presenting on our efforts to the entire County for the 2019 Washoe Impact Awards on October 17th. We are also a finalist for this year's award for our Quad Makerspace and our Kids Café program.

Automated Materials Handler Constructions begins October 28th

Two Automated Materials Handlers will be installed at the South Valleys Library and Sparks Library. Construction needs have delayed this project. These handlers will be able to take advantage of our new RFID system for books and materials. Once installed, patrons can return materials and they will be check-in automatically and sorted. This will make it easier for staff to return materials to the shelf more quickly and satisfy patrons holds more quickly.

TO: Library Board of Trustees
FROM: Brenda Owens, Branch Manager
RE: Downtown Reno Library Report
DATE: October 16, 2019

There is no written material on this item.
An oral report will be made at the meeting

TO: Washoe County Library Board
FROM: Nancy Keener, Systems and Access Librarian
RE: Monthly Technology Report
DATE: October 16, 2019

Update on Technology at WCLS October 2019

Koha

Nancy Keener, Debi Stears and Todd Goatley (ByWater Solutions) will be doing a Koha ILS presentation at the Nevada Libraries Association Conference, held in Reno Nov 3rd and 4th.

AMH

Construction began Oct 7 at the Sparks library to prepare for the automated materials handling equipment. Completion of the construction is expected to be near the end of the month.

The contractor will then move to work at South Valleys. A setup date for the equipment has yet to be determined.

Staff Computer Refresh

Incline Village Library and Spanish Springs Library received new staff computers this month.

Sierra View Library and North Valleys Library will be next to receive new staff PCs.

Office 365

In response to county staff feedback, all county employees will be upgraded to Office 2019, which will be installed locally on their county PCs. The Library should see the upgrade by the end of 2019.

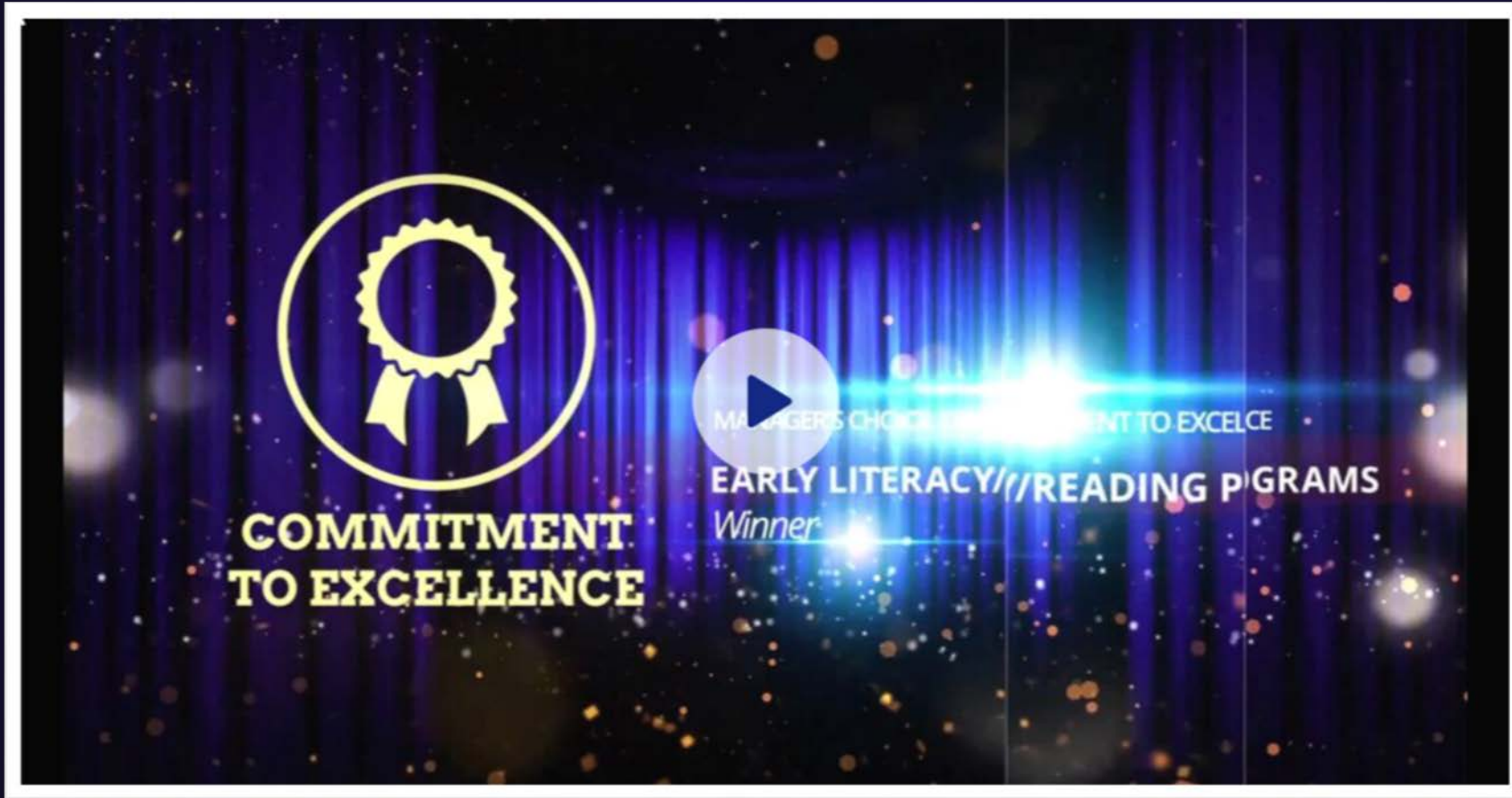
TO: Library Board of Trustees
FROM: Debi Stears, Collection Development Manager
RE: Collections Update
DATE: October 16, 2019

There is no written material on this item.
An oral report will be made at the meeting



WASHOE ★ IMPACT AWARDS

Quality Public Service ★ Effective Communication ★ Integrity



[Washoe County Impact Awards Video](#)

Washoe County Library System


Manager's Choice

Early Literacy/Reading Programs



WASHOE COUNTY
LIBRARY SYSTEM
www.washoecountylibrary.us

Washoe County Library System supports "Early Literacy"



School Readiness

School Readiness: **F-** ● ————

Student Achievement: **F** ● ————

High School Completion: **F-** ● ————

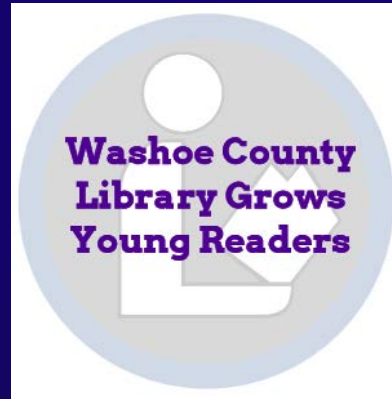
Funding: **F** ● ————

CURRENT GRADE

F

Your support can raise this grade

Growing Young Readers



Early Literacy Programs

Early literacy development is directly correlated to children's future academic success



Story Time

More than just FUN! Building Early Literacy Skills



- Talk
- Sing
- Read
- Write
- Play

Every **CHILD**
Ready to **READ**[®]
@ your library[®]

Over 19 Story Times per week

- Baby Story Time
- Toddler Time
- Preschool Story Time
- Family Story Time
- Bilingual Story Time
- Sensory Story Time
- Paws 2 Read
- P.J. Story Time



Stay & Play



Toddler Time at the Library



[KOLO TV VIDEO](#)

Community Outreach

- Preschool
- Head Start Programs
- Early Childhood Centers
- Community Fairs
- Back-to-School Nights
- Step 2 Shelters
- Homeless Shelter Preschool
- Kids Kottage

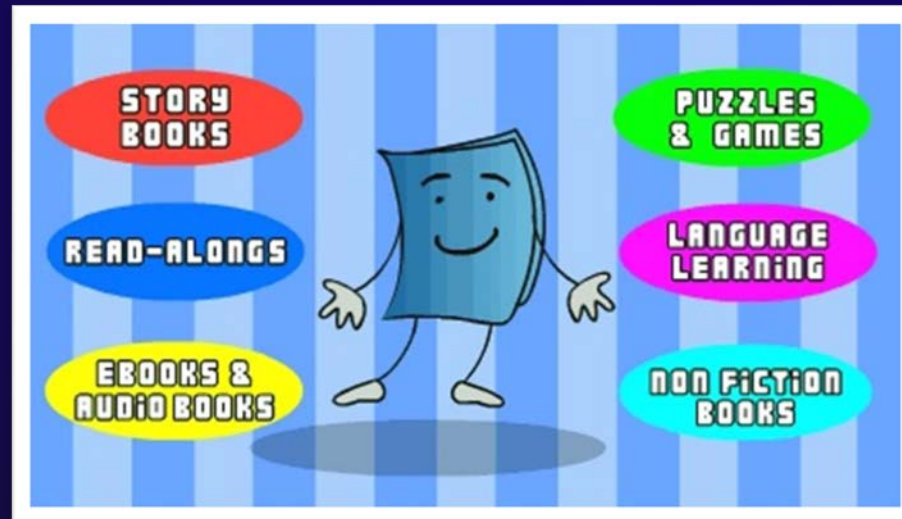


Supporting Family Engagement

I'm Ready for K!



TumbleBooks



1000 Books Before Kindergarten



Year Round Learning



GET READY FOR
SUMMER READING!

A Universe of Stories
JUNE 1 - JULY 31, 2019

www.washoecountylibrary.us

Reading Connection
The Erwin Family
Jeweller & Gary Lee
WASHOE COUNTY LIBRARY SYSTEM
FRIENDS
KNPB
KINDERMORGAN



WASHOE COUNTY LIBRARY
EXPLORER

SUMMER
PROGRAMS
& EVENTS
JUNE 1 - AUGUST 31, 2019

FEATURING
**A UNIVERSE
of Stories**

washoecountylibrary.us/summerreading



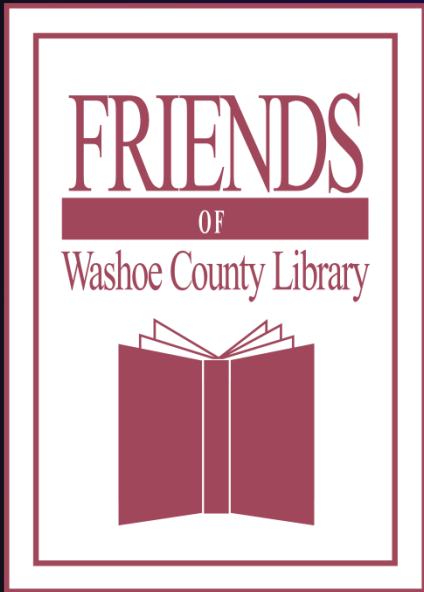
Washoe County Library
EXPLORER Fall 2019

FALL
EVENTS &
RESOURCES

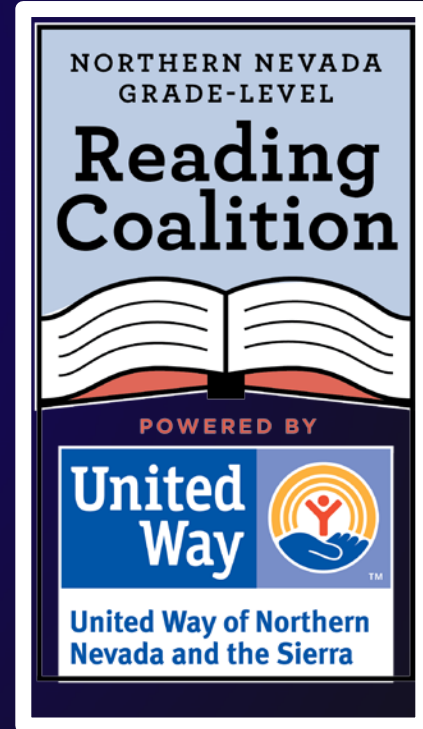
SEPTEMBER 1 - NOVEMBER 30, 2019
www.washoecountylibrary.us



Community Partners Help Us to Achieve Our Strategic Priorities



- Increase Impact
- Share Strengths & Expertise
- Work Together for Common Goals
- Mutually Beneficial
- Enhance Community Engagement



UNR Cooperative Extension

Little Books and Little Cooks



University of Nevada
Cooperative Extension

KNPB



"Ready to Learn" library event presented by KNPB education services.

KNPB-PBS Kids distributed 5,000 WCLS reading logs in their summer activity booklets and provided free public service announcements about the program.

WASHOE COUNTY LIBRARY SYSTEM

SIGN UP!
STARTING JUNE 1ST!

SUMMER READING 2019!

JUNE 1 - JULY 31

A UNIVERSE of Stories

Sign Up → www.washoecountylibrary.us

READ 2 SQUARED

To log your minutes read download the app or go online

Thank you to our community partners.

KNPB

Washoe County Library
301 S. Center St.
Reno, Nevada 89501
(775) 327-8300
www.washoecountylibrary.us

Washoe County Regional Parks and Open Space



Wilbur D. May Arboretum
& Botanical Garden
Outdoor Story Time



Davis Creek Regional Park
Story Stroll

Paws 2 Read



Fundraising helps support Strategic Priorities “Give the Gift of Reading”



Challenges!

training
patience
creativity
attendance
consistencies
focus trends
needs
flexibility
resources
staffing

FIND YOUR



"Having a superpower has nothing to do with the ability to fly or jump, or superhuman strength. The truest superpowers are the ones we all possess: willpower, integrity, and, most importantly, courage." *Jason Reynolds, American author & poet*







MAKER SERVICES TEAM REPORT

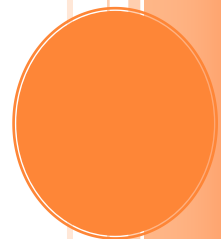
OCTOBER 2019

Washoe County Library System

MAJOR ACCOMPLISHMENTS

QUAD – 1 YEAR ANNIVERSARY

The Quad Makerspace opened August 18, 2018 with an array of equipment available to makers of all ages on Thursday afternoons. We soon found the button machines, vinyl cutter, heat press, and sublimation printing to be very popular. The Quad has been a real team effort, with a variety of staff from all branches working in the Quad, providing training, creating project instructions, and helping makers learn how to do something they may never have tried before. In addition to families and individual makers, group members from community organizations such as *Amplify Life* and *Project Help Nevada* have enjoyed learning and making in the Quad.



Due to staff flexibility and enthusiasm, additional special event dates have been added this year to provide opportunities for the community to discover the Quad:

Make a Halloween Treat Bag
October 17th, 24th and 31st
3-6:00 pm

Holiday Gift Making Session
Saturdays
December 14th & December 21st
10:00 am-1:00 pm

TRICK
OR
TREAT



- The Quad was nominated for a 2019 NACO Achievement Award
- The Quad is a Finalist for the 2019 Washoe County Impact Awards. Winners will be announced on October 17th

The Quad will be featured at the Nevada Library Association Conference on November 3rd and 4th when participants can create their own conference swag! A mug heat press was recently added to the Quad, and during the two lunch sessions, attendees can make a mug, buttons, and tote bag featuring the NLA Conference Logo.



DIY REPAIR CLINICS

DIY Repair Clinics teach valuable troubleshooting and basic repair skills, but they also build community connections and reduce the number of repairable objects that are thrown in the trash. To date we have seen bicycles, toasters, computers and printers, smartphones, jewelry, clothing, skis, backpacks, gloves, and a nightlight, which was a baby shower gift from 72 years ago!



Our community partners in these events have included:

- Village Ski Loft
- Patagonia
- The Tahoe Fund
- Olympic Bike Shop
- Best Buy Geek Squad
- Kiwanis
- Reno Bike Project
- New to You Computers
- Individual Fixit Volunteers

3D PRINTING FOR PATRONS

On August 19th, a new service was launched for WCLS library card holders. Using Maker Services funds, all branches now have a 3D Printer and supplies. Library card holders can submit their 3D file online and pick it up in the branch of their choice, in the color of their choice, a few days later.



FUTURE QUAD IMPROVEMENTS:

- *New Flooring* • *New Signage* • *Laser Cutter* • *Poster Printer*

TO: Washoe County Library Board
FROM: Jeff Scott, Library Director
RE: Tacchino Trust Expenditure Update
DATE: October 16, 2019

Background: The Library Board of Trustees receives regular monthly updates regarding the status of expenditures from the Tacchino Trust bequeathment to the Washoe County Library System.

There were no expenditures for the month of September 2019.

To date, Tacchino Trust funds has expended a total of \$471,768.72 with \$99,999.18 of those funds spent on Children's Materials.

The total Tacchino Trust funds available the beginning of October 2019 is \$440,481.28.

Recommendation and Suggested Motion: This agenda item is informational and does not require any action.

LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6h

FY2019/20

DATE ASSIGNED	TRUSTEE	TASK / AGENDA ITEM REQUESTED	ANTICIPATED COMPLETION	DATE COMPLETED
9/18/19	Chair Holland	Regular updates on Library progress towards 2024 Tax Initiative	To be determined	
12/19/18	Trustee Holland	Requested a future agenda item on how change of public hours is progressing - moved to August for clearer information since remodel completed June 2019, which affected public hours Postponing this until May 2020 will allow for 1 year of statistical data	None provided – July or August September 2019 May 2020	
12/19/18	(Past) Chair Alderman	Chair Alderman requested baseline metrics for Downtown Reno from now through completion of renovation for comparisons – moved to August for clearer information since remodel completed June 2019 – Postponing this until May 2020 will allow for 1 year of statistical data	August September 2019 May 2020	
8/21/19	Chair Holland	Requested task to be added for a reminder that the Board would like to see reporting every other month of costs of digital items to physical items with trending and scale	November 2019	
2/20/19	Trustee Parkhill	UPDATE: Request update on Security Report from February Meeting for update and proactive trainings for Library personnel in light of shooting at library in Sacramento	None provided – After beginning of FY19/20- November	
9/18/19	Chair Holland	Library Budget: Bylaws state Board approves, but County assigns. Director Scott to provide Budget update for acknowledge. - - - - - Bylaws to be updated from budget approval to budget acknowledgement in Spring/Summer 2020 when Bylaws updated	October 2019 May/June 2020	
9/18/19	Vice Chair Marsh	Created Adhoc committee consisting of herself and Trustee Parkhill to determine metric in which Library Director should be evaluation upon to present for recommendation.	October 2019	

LIBRARY BOARD OF TRUSTEE TASK RECORD/FOLLOW-UP

ITEM 6h

FY2019/20

8/21/19	Vice Chair Marsh	Requested Dr. Rebori attend future meeting to provide a summary of how the training process went	To be combined and presented at the October 2019 Board meeting	
2/20/19	Not Applicable	Assistant County Manager Solaro to return to Board in Summer to Fall 2019 to report progress upon Leadership Training		
7/17/19	Trustee Parkhill	Will follow up directly with Director Scott regarding questions for Library Events and Programming Policy clarification, program advertisement, brochure advertisement and the volunteer groups excluded from the brochure	Before August/September/ October 2019	
12/19/18	(Past) Chair Alderman	Tracking of children using issued children's cards is a great start to building metric for Growing Young Readers Strat Plan Initiative – added on request to Board Task Record for tracking (Nancy/Debi)	June Sept 2019 - to allow for completion of Library card signup	